

Welcome

Welcome



CUPEYVILLE SCHOOL



Thank you for your interest in our school.

Cupeyville School is a private non-sectarian English speaking co-educational school which provides a continuous academic curriculum from pre-kinder through twelfth grade.

Initially an early childhood learning institution, Cupeyville was founded in 1963 and has since developed into a PK - 12th grade school with a student population of approximately 1,400 and a combined faculty and administration of about 135. The school has established itself as one of Puerto Rico's finest schools.

In Cupeyville School we prepare well-rounded individuals and committed citizens for a changing society by providing an excellent bilingual education that strives to meet students' needs and abilities within differentiated teaching programs.

Our philosophy of education is based on the cognitive/humanistic theories of learning.* This institution honors each student's individuality promoting respect and appreciation for diversity in our school community. Cupeyville School provides students an environment that fosters the acquisition of knowledge, skills, and values to develop a holistic individual.

*Most cognitive theory is developmental. It supposes that growth and development occur in progressive stages. This theory presupposes a maturation process. The mental operations are sequential and successive. All school learning activities should be centered around the felt needs and interests of the child. (Skinner, Piaget, Maslow, Roger and Roth)

CUPEYVILLE

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OUR SCHOOL



► Administration

Director:
High School Principal:
Elementary School Principal:
Elem. School. Asst. Principal:
Pre-School Coordinator:
Bridges Coordinator:
College Advisor:

Ms. Ana Pagán
Dr. Árida Rodríguez
Ms. Marianna Pagán
Ms. Seny Faría
Ms. Daisy Meléndez
Dr. Nérida Velázquez
Mr. Ricardo González



► Admissions

Cupeyville School has a highly selective but caring admissions policy. An admission test for grades K-12 is required. An interview with the student is required for grades 7-12. A school visit is required for grades K-6. It is school policy to accept applicants without regard to social status, denominational preferences, or race.

► Curriculum

The Cupeyville School Curriculum is college preparatory. Pre-School is from Pre-kinder to Kinder, and Elementary School is from first to sixth grade. Junior High School is from seventh to ninth grade and Secondary School is from tenth to twelfth grade. The school emphasizes a strong core curriculum producing graduates who have earned outstanding records of college placement and achievement. Our school strives to create a bilingual, biliterate body. For students who have difficulty working independently and who require additional academic support, Cupeyville offers the Bridges program.

► School Program

Cupeyville School's general educational program focuses on the preparation of students who will continue studies at the college level. The program strives to reach this goal through the application of diverse teaching methodologies and strategies. Some of these are: differentiated instruction, direct instruction, hands-on experiences, conferences, lectures, field experiences, and project-based learning. Keeping in mind the different learning styles and learning theories, advanced placement and special education courses are also provided to conform to the needs of all members of the student body.

► Edline

At Cupeyville School we use Edline to help parents and students stay up-to-date with school matters. You can use your Edline account to:

- Check your child's latest grades
- Receive email alerts when new grades are posted
- View your "Combined Calendar" to see all the events posted on the school calendar as well as your child's own classes and activities
- Read daily announcements, school policies, and classroom news
- and much more...

► Grading System

Pre-kinder and Kinder: Letter Grades= IP- In Progress, S-Satisfactory, NI- Needs Improvement
Grades 1-2-3: Letter Grades= O-Outstanding 100-95, E-Excellent 94-90, G-Good 89-80, S-Satisfactory 79-70, N-Needs Improvement 69-60, U- Unsatisfactory 59 or below
Grades 4-12: Numeric Grades= A-Excellent 100-90, B-Good 89-80, C-Average 79-70, D-Lowest passing grade 69-60, F-Failing 59 or below

Art, Music, and Physical Education for grades: 1-6= S-Satisfactory, N-Needs Improvement 69 or below

Electives Grades: 7-12= Electives receive a numerical grade and are calculated in the general average

Honor Roll: An honor roll is established for students in grades 4-12. Any student considered for the honor roll must be a full time student with an average of 90% or above. Honor certificates are given on the basis of semester average.

***For detailed information, visit our website.



► Accreditations

Cupeyville School is accredited by the Middle States Association of Colleges and Schools, Comisión Acreditadora de Instituciones Educativas (CADIE), and licensed by the General Council of Education of Puerto Rico.

► Memberships

- The College Board
- National Association of Secondary School Principals
- National Honor Society
- National Junior Honor Society
- Caribbean Counselor's Association
- National Association of College Admissions Counselors
- American Psychological Association
- ASCD — Association of Supervision and Curriculum Development
- IRA — International Reading Association
- P.R. Private School Association

► High School Graduation Requirements

3 years of English, 3 years of Spanish, 3 years of Science, 2 with lab. (Biology and Chemistry)
3 years of Math: Geometry, Pre-Calculus, Calculus/AP Calculus or College Math
3 years of History: World History, US History and PR History

The following courses are offered to Seniors:

A.P. English	A. P. Biology
A.P. Calculus	A.P. Spanish
A.P. Psychology	A. P. Chemistry
Environmental Science	A. P. Physics
Political Science	Sociology
Art/Music	Philosophy

* Courses may vary each year

► The accredited school:

- *Is devoted to a mission.* It cares enough about what it does to seek validation by a recognized accreditation authority.
- *Knows itself.* The school operates from an examined vision of service to students, family, and community.
- *Keeps its promises.* An accredited school promises what it can deliver.
- *Accepts objective evaluation.* Outside evaluators who have no prior involvement with the school or its sponsoring authority provide periodic evaluation.
- *Is self-correcting.* An accredited school demonstrates the capacity to control its own quality.
- *Is student-oriented.* Its philosophy of education expresses what it does for the whole student body.
- *Plans for its future.* An accredited school continuously plans for higher levels of quality.
- *Examines performance.* Accredited schools regularly obtain and analyze objective evidence on student achievement and growth.
- *Participates in the responsibilities of the academic profession.* Accredited schools support the activities of evaluation and accreditation through the peer review process.
- *Is recognized.* Schools accredited by the Commission are listed as accredited schools in registries available throughout the world.

Seniors AT CUPEYVILLE

Seniors at Cupeyville School define themselves as goal oriented students who achieve their objectives by being perseverant, multi-taskers, dedicated and versatile. They strive to represent our school by being role models to the student body.

All students seek admission into, and ultimately attend, four year colleges or universities. These are some of the colleges / universities our students have been admitted to:

Universities in Puerto Rico

U.P.R. Cayey
U.P.R. Bayamón
U.P.R. Mayagüez
U.P.R. Río Piedras
Universidad Metropolitana
Universidad Interamericana de P.R.
Universidad del Sagrado Corazón
Universidad del Turabo
Universidad Politécnica de P.R.

Universities in the United States

American University
Bentley College
Boston College
Boston University
Brown University
Catholic University of America
Cornell University
De Paul University
Duquesne University
Georgia Institute of Technology
Harvard University

Haverford College
Iowa State University
Lehigh University
Loyola University
Manhattanville College
Massachusetts Institute of Technology (M.I.T.)
Northeastern University
Penn State University
Princeton University
Purdue University
Smith College
Syracuse University
Tufts University
University of Michigan
UNC Chapel Hill
University of Virginia
University of Southern California
Villanova University

Bridges Program

What is Bridges?

Bridges is an instructional program for students with mild learning disabilities designed to meet the unique educational needs of students who have difficulty working independently and who require additional academic support.

The program is available in grades 1-11 and will run during regular school hours. In order to provide the service, the student's program needs to match the Bridges program schedule. This service is also limited to the amount of Bridges faculty members available.

Who is Eligible?

Bridges will serve students in grades 1-11 who have been identified as having a mild to moderate learning disability, and/or a mild to moderate attention deficit disorder.

Enrollment is limited and Cupeyville School reserves the right to accept applicants for whom the program is best suited.

How Does Bridges Work?

- ▶ Students remain integrated with their peers in a regular classroom except for the subjects (English, Spanish or Math) in which the student requires additional support.
- ▶ Students will go to a resource room daily for the duration of the school year. Trained and licensed teachers will provide small group instruction. These teachers will work collaboratively with the primary teachers of instruction to ensure a coordinated system of support.

- ▶ Clear goals and measurable indicators of success will be developed for all students participating in Bridges and these will be clearly communicated to parents. Parents play a major role in this program and will be required to follow-through on the recommendations for enhancing the education of their children.
- ▶ The college preparatory curriculum standards of Cupeyville School will continue to serve as the framework for instruction.



Admission Requirements

- ▶ Upon completing the Pre-Admission Application, the parent must mark the placement for Special Ed. in order to inform the school administration that the new student has been diagnosed with a condition.
- ▶ Candidates for the program must comply with general admission requirements and parents must submit a copy of the psycho-educational evaluation that includes the diagnosis.

- ▶ A completed Mental Health Professional Treatment Summary Form is required.
- ▶ All other evaluations/ recommendations by any other professionals who have evaluated and/or seen the student (i.e. speech therapist, occupational therapist, neurologist) is also required.

Priority will be given to students presently enrolled in Cupeyville School. Courses will be offered if we have an enrollment of **5 (five)** students or more.

Program Requirements

- ▶ Children who are accepted into the program must be seen regularly by a mental health professional, not only to monitor medications, but also to help the child handle the interpersonal, social and self esteem challenges that are experienced by children with learning difficulties.
- ▶ The child's mental health professional must be willing to work closely with our staff, for example by sharing helpful information through a letter or phone call to the Bridges Coordinator or Counselor.
- ▶ Parents must be willing to make arrangements for the mental health professional to come to school during the first semester to explore strategies and recommendations with staff, coordinator, or counselor.
- ▶ All medication and/or treatment plan changes must be immediately reported by parents to the coordinator or counselor.

- ▶ Parents must be committed to providing any service/therapies recommended by the health care professionals and/or by the Bridges Coordinator.
- ▶ A student registered in the program must remain in it for the entire school year.

Program Regulations

Cupeyville School and the Bridges Program reserve the right to deny registration to or to expel any student at any given time during the school year for the following reasons:

- ▶ A student is verbally, physically and/or psychologically aggressive toward another student, a staff member or him or herself (i.e. student is actively suicidal).
- ▶ A student has been referred by the school or by an outside mental health professional for a mental health intervention (i.e. medication or treatment), but the parent/guardian refuses to comply or withdraws the student from treatment before the school determines any significant change/improvement has been achieved.
- ▶ A student is actively participating in treatment but the school determines that no significant change/improvement has been made and the school is not the appropriate placement for the student.
- ▶ That it becomes apparent, after the child has been accepted into the program, that his learning/conduct/emotional challenges are greater than the program can provide.
- ▶ **A parent/guardian disagrees with the Program's recommendation that the student continue in the Bridges Program.**

MAKING A DIFFERENCE

CHARACTER COUNTS!

As part of our mission to prepare well rounded individuals and committed citizens for a changing society, Cupeyville School has been integrating different aspects of character education to the academic experience. We have adopted CHARACTER COUNTS! as part of our educational program. CHARACTER COUNTS! is a framework centered on basic values called the Six Pillars of Character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. This program pursues to raise student awareness and sensitivity about issues concerning personal and social improvement.



DRUG FREE 24/7

Cupeyville School is committed to educate our students of the dangers of illegal substances. It is the full intent of our school to protect the security of all students and to take quick and decisive actions with respect to the use of illegal substances.

Drug Free and Proud of It Program

- The purpose of this program is to help counteract negative peer pressure by providing students with a reason to refuse drugs.
- Assist in fundamentally changing the culture in our school regarding tobacco, alcohol, and other drug uses.
- To encourage students with drug problems to seek help in overcoming those problems.

BULLYING POLICY



Cupeyville School is committed to creating a safe, healthy, and positive learning environment for all students that enhances personal respect, dignity, and equality among students. We have developed a strong anti-bullying program that focuses on prevention, awareness, intervention, and conflict resolution that responds to the needs of the school community.

Prevention Program

- Periodically the school brings dogs trained to search and detect the presence of any illegal substances or weapons.
- Conferences for students and parents given by federal agencies that provide educational opportunities about drug prevention and drug treatment.
- Mandatory drug testing program for student leaders (class officers, athletes, club officers and members of the following organizations: Student Council, National Honor Society, National Junior Honor Society)





Clubs

5th-6th Grades:

Art Club, Music Club, French Club, Environmental Club, Sports Club, Newspaper, Pantomime, Photography, Sharing Hearts, Mosaic Club, Chess and Checkers Club, Health Club, Board Games Club, Computer Club, Arts and Crafts Club, Art Workshop Club, among others

7th-9th Grades:

Safety Club, Arts and Crafts Club, Geography Club, Science Club, Scrapbooking Club, Reading Club, Art Club, Pandora, Newspaper, Drama Club, Environmental Club, Sports Club, Math Club, Sharing Hearts, Chess Club, Health Club, Robotics, among others

10th-12th Grades:

English Forensics, Spanish Oratory, United Nations, Círculo de Español, Pandora, English Club, Art Club, Mosaic Club, Health Club, Safety Club, Newspaper, Chess Club, Environmental Club, Reading Club, Scrapbooking Club, Math Club, Science Club, Sharing Hearts, Sports Club, Drama Club, Geography Club, Politics Club, Dance Club, Me ImportasTú / FondosUnidos, Robotics, among others

Organizations

Student Council:

The High School (7th-12th) Student Council mission is to represent the rights of the student body and also strive to develop and improve relationships between the students, the faculty, the administration, and the community. They will share in the development and promotion of all general school activities, encourage leadership, and work toward the improvement of school spirit, pride, and tone.

National Honor Society

The National Honor Society, Cupey Chapter, is an organization designed to recognize the scholastic achievement of students in tenth, eleventh and twelfth grades. Students who meet the criteria of scholarship, character and service are invited to join. To qualify, a student must have a minimum grade point average of 95%, with teachers' recommendations. The organization sponsors activities to further develop the afore-mentioned criteria. As part of their responsibilities to the organization, students are required to work 15 service hours per semester. These service hours will be monitored by the N.H.S. Advisor.

National Junior Honor Society

The National Junior Honor Society is an organization of students chosen from the eighth and ninth grades who demonstrate excellence in scholarship, service, leadership, character and citizenship. To qualify, a student must have a minimum grade point average of 95%, with teachers' recommendations. As part of their responsibilities, students participate in at least two community service projects throughout the year.

*For more detailed information, please visit our website.

ATHLETICS



Volleyball _____	Mini/Youth/Junior/Varsity= Male/Female
Basketball _____	Mini/Youth/Junior/Varsity= Male/Female
Track and Field _____	Mini/Junior/Varsity= Male/Female
Cross Country _____	Mini/Youth/Junior/ Varsity= Male/Female
Swimming _____	Mini/Junior/Varsity= Male/Female
Soccer _____	Mini/Junior/Varsity= Male/Female
Golf _____	Varsity= Male/Female
Bowling _____	Mini/Varsity= Male/Female
Tennis _____	Mini/Varsity= Male/Female
Baseball _____	Mini/Varsity= Male
Softball _____	Varsity= Female



Affiliations

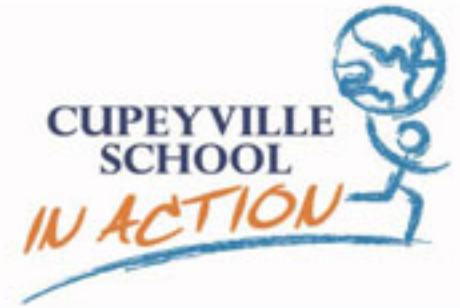
- *Puerto Rico High School Athletic Alliance (P.R.H.S.A.A.) for grades 7th-12th
- * Liga Atlética Mini de Escuelas Privadas (L.A.M.E.P.I.) for grades 4th-6th

Special Events



- Spirit Week (High School)
- Pep Rally (5th-12th)
- Pin Ceremony (9th)
- Ring Ceremony (12th)
- Pot Luck Dinners (High School)
- Induction Ceremonies (Organizations)
- Elementary School Assemblies (1st-6th)
- High School Assemblies (7th-12th)
- Math Intramurals (All Grades)
- Spelling Bee (4th-8th)
- Geography Bee (5th-8th)
- Global Awareness Month (All Grades)
- Peace Day (All Grades)

- Girl Scouts (Community)
- Catechism (Community)
- "Misa Aguinaldo" (Community)
- "Fiesta de Pueblo" (Community)
- Science Week (High School)
- "Mes de las Artes" (Elementary School)
- Science Bowl (High School)
- Field Days (All Grades)
- "Semana de la Lengua" (High School)
- Tournaments (Community)
- Athletic Awards (School Athletes)
- Dance Presentations (High School)
- Liberal Arts Presentations (All Grades)
- Mosaic Exhibitions (High School)



Community service is a way for students to give back to the community in which they live. Without community service, students would not know the meaning of charity. Every year Cupeyville School chooses a fund raising activity to contribute with different organizations from around the world. In the past years, we have been involved with:

- Ryan's Well
- American Diabetes Association
- Leukemia and Lymphoma Society
- Muscular Dystrophy Association
- American Cancer Society

- UNICEF
- Salvation Army
- "Santuario Canita"
- "Taller de Reyes"
- among others



HELPFUL INFORMATION

Cafeteria

- All transactions at the school cafeteria will be carried out with the account number/debit card.
- No cash transactions are accepted.
- Parents activate the card by depositing money at the Accounting office.
- Minimum deposit: \$100.00 per child
- Maximum deposit: estimate a student's yearly cafeteria expenditures.
- At the end of the school year any existing balance may be reimbursed or left in the account for the next school year.
- Students must have a positive balance in their account in order to buy food.
- If the account has a negative balance, the student will not be able to buy food.
- Payments can be made at Cupeyville School (Accounting office) or through the online payment system.

Working Hours

Opens from 6:00 a.m. - 7:30 a.m. for breakfast.

Re-opens at 8:00 a.m. for mini-break/lunch.

Closes at 1:54 p.m.

DressCode

➤ Regular Days

Girls Uniforms: white blouse, jumper (PK- 6th grades), plaid skirt, navy blue vest with school insignia (7th-11th grades)

Boys Uniforms: Cupeyville gray polo shirt, long or short navy blue pants with navy or black belt (PK & K), long navy blue pants with navy or black belt (1st-11th grades)

Shoes (both): Black or navy blue closed shoes (no sneakers) with white socks

➤ Physical Education

Both: Gray "Falcon" T-shirt, navy blue shorts (PK-4th grades), long pants (5th-11th grades), sneakers

➤ Knowledge is Power Days

Both: Knowledge is Power t-shirt (PK-6th grades), Knowledge is Power polo (7th-12th grades), long blue jeans



SINCE 1982

A | R | C | E | C

Asociación Recreativa Cultural y Educativa de
Cupeyville School

"Asociación Recreativa Cultural y Educativa de Cupeyville," better known as ARCEC, is Cupeyville School's parents association. Our main objectives are to integrate the school community through the celebration of recreational, educational and cultural activities, and raising funds for scholarships. Founded in 1982, our Association is a non-profit organization where all funds are driven toward activities for our school community. Every parent of, or guardian of, a Cupeyville School student automatically becomes a member of ARCEC.

RECREATION CULTURE & EDUCATION



During the school year, ARCEC sponsors events in order to raise money for the scholarship fund. This fund is designed to help Cupeyville School families in need to pay monthly school installments. Parents interested in these scholarships must fill out a form available in the Administration office from November to February. After this date no forms will be accepted. Scholarships are not granted for new families. Yearly events sponsored by ARCEC include:

Golf Tournament, "Fiesta de Pueblo," Career Day, Social Events, and Workshops for Teachers.



CUPEYVILLE SCHOOL ALUMNI

The **Cupeyville School Alumni Association** was established in **December 2003** to strengthen, promote and expand the unity among our alumni through alumni association reunions, class reunions, family days, social events and other cultural and fund raising activities. Bringing alumni together is the heart of our mission and our identity. Membership to the Cupeyville Alumni Association keeps you connected to the school and fellow alumni. The Alumni Association's annual events and programs include homecoming activities and reunions. There is an annual membership fee to cover office expenses such as mailings, publications, as well as some of the activities.

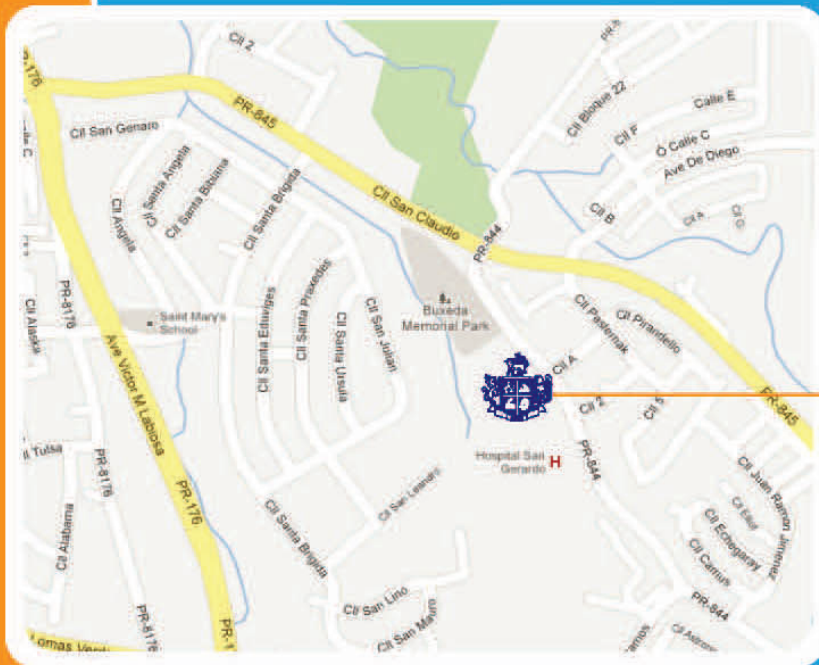


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Hope to hear from you soon!

- The Cupeyville Family -



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